

**Notice of Public Meeting
of the
DES MOINES AIRPORT AUTHORITY
BOARD**

DATE: June 8, 2021
TIME: 9:00 a.m.
PLACE: This meeting will be conducted electronically due to the COVID-19 pandemic. The public may join our Zoom meeting at: <https://zoom.us/j/9843166544>, or call in at: +1 312 626 6799 US (Chicago), Meeting ID: 984 316 6544#

The Airport Board Room, 2nd Floor, Airport Terminal, will be open to the public. Individuals attending in person are required to wear facemasks.

Agenda

Call to Order and Roll Call

1. **Consider Minutes for May 11, 2021, Regular Board Meeting**
2. **Consider Acceptance of the Central Iowa Public Employees Council (CIPEC) Collective Bargaining Agreement (Executive Director)**
3. **Consider Extension of Audit Engagement Agreement with Plante & Moran, PLLC (Director of Finance)**
4. **Consider Contract for Concourse A Coffee Bar Project to Lang Construction Group, Inc. (Director of Engineering)**
5. **Consider Professional Services Agreement, Task Order No. 81 with Foth Infrastructure & Environment, LLC for Reconstruct Runway 5/23 Phase 2 Project – Construction Phase Services (Director of Engineering)**
6. **Consider the Rehabilitate SW 28th Street and Establish Employee Parking Lot Project (Director of Engineering)**
 - a. **Public Hearing** regarding the plans, specifications, form of contract, and estimated total cost for Rehabilitate SW 28th Street and Establish Employee Parking Lot Project
 - b. Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the Rehabilitate SW 28th Street and Establish Employee Parking Lot Project
 - c. Consider award of contract for the Rehabilitate SW 28th Street and Establish Employee Parking Lot Project to Iowa Contracting, Inc. in the amount of \$340,206.00
7. **Financial Report (Director of Finance)**
8. **Briefing (Executive Director)**

9. Next Meeting

- a. **July 13, 2021, Regular Board Meeting**

10. Adjourn

Agenda Notes:

Call to Order and Roll Call

- 1. Consider Minutes for May 11, 2021, Regular Board Meeting**
- 2. Consider Acceptance of the Central Iowa Public Employees Council (CIPEC) Collective Bargaining Agreement (Executive Director)**

A three-year collective bargaining agreement has been negotiated and ratified by members of the CIPEC bargaining unit. CIPEC represents Airfield Maintenance Workers, Building Engineers, and Electricians. In total, 26 Airport Authority employees are represented by CIPEC. The agreement guarantees a three percent increase in the pay plan control point on January 1, 2022, and a market analysis update no later than January 1, 2023.

Staff recommendation: Approve the Central Iowa Public Employees Council (CIPEC) Collective Bargaining Agreement.

- 3. Consider Extension of Audit Engagement Agreement with Plante & Moran, PLLC (Director of Finance)**

A proposal for a three-year extension to the audit engagement agreement with Plante & Moran, PLLC has been received. Based on the quality of the work performed through the duration of the first agreement, and proposed rates that appear to be commensurate with the services to be provided, a three-year extension to the current agreement is recommended.

Staff Recommendation: Extend the Audit Engagement Agreement with Plante & Moran, PLLC for three years and include the pricing terms proposed by Plante & Moran, PLLC.

- 4. Consider Contract for Concourse A Coffee Bar Project to Lang Construction Group, Inc. (Director of Engineering)**

This project will provide a new coffee bar at the end of Concourse A similar in size and scope to what was provided on Concourse C in 2019. The Authority's Food Service Operator, Aero Service Group, will operate the coffee bar. The construction will involve relocating the existing Gate A4 ticketing podium, some passenger seating in the area, and the rearrangement of the boarding queue at Gate A4. The engineer's estimate for the project was \$102,871.49, below the bid threshold of \$139,000.00 for competitive bidding. Accordingly, Authority staff requested competitive quotes from four local general contractors. The lowest responsive, responsible quote received was \$158,100.00 from Lang Construction Group, Inc.

Staff Recommendation: Approve a contract with Lang Construction Group, Inc. for Concourse A Coffee Bar Project in the amount of \$158,100.00 and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

5. Consider Professional Services Agreement, Task Order No. 81, with Foth Infrastructure & Environment, LLC for Reconstruct Runway 5/23 Phase 2 Project – Construction Phase Services (Director of Engineering)

At the May 11, 2021, Des Moines Airport Authority Board meeting, agenda item A21-047, item e, Task Order No. 77 for construction phase services was presented to the Board for approval. The task order was incorrectly numbered and should have been numbered Task Order No. 81. This item is being brought back to the Board for reapproval under the correct Task Order number. Nothing within the task order changed including the scope of work and costs and schedule. During the Reconstruct Runway 5/23 Phase 2 Project, the consultant will provide contract management, construction administration, construction testing, and construction observation for the project. These services are FAA AIP funded at the normal 90/10 split and will be reimbursed through grant No. 80. The negotiated amount of the agreement is \$1,277,238.00 and the agreement was reviewed for an independent fee estimate.

Staff Recommendation: Subject to an FAA grant award, approve the Professional Services Agreement, Task Order No. 81, with Foth Infrastructure & Environment, LLC in the amount of \$1,277,238.00; authorize the Executive Director to sign the contract upon receipt of the grant; authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents; and rescind the prior incorrect approval of Task Order No. 77 for this scope of work.

6. Consider the Rehabilitate SW 28th Street and Establish Employee Parking Lot Project (Director of Engineering)

a. Public Hearing regarding the plans, specifications, form of contract, and estimated total cost for Rehabilitate SW 28th Street and Establish Employee Parking Lot Project

This contract is for a variety of pavement repairs on SW 28th Street from Army Post Road to the new portion of SW 28th Street. The project will also consist of curb island removal and parking lot striping to accommodate larger delivery trucks to the loading dock of Building 46. The project also includes work to convert a portion of the Blue Lot public parking to 220 Airport employee parking stalls.

The Engineer's estimate for this project is \$398,423.00.

b. Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the Rehabilitate SW 28th Street and Establish Employee Parking Lot Project

Staff Recommendation: Approve Resolution adopting plans, specifications, form of contract, and estimated total cost for the Rehabilitate SW 28th Street and Establish Employee Parking Lot Project.

- c. Consider award of contract for the Rehabilitate SW 28th Street and Establish Employee Parking Lot Project to Iowa Contracting, Inc. in the amount of \$340,206.00**

The lowest responsive, responsible bidder was Iowa Contracting, Inc. in the amount of \$340,206.00.

Staff Recommendation: Approve the contract with Iowa Contracting, Inc. in the amount of \$340,206.00 for the improvement and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

- 7. Financial Report (Director of Finance)**
- 8. Briefing (Executive Director)**
- 9. Next Meeting**
 - a. July 13, 2021, Regular Board Meeting**
- 10. Adjourn**