

**Notice of Public Meeting  
of the  
DES MOINES AIRPORT AUTHORITY  
BOARD**

**DATE:** March 9, 2021  
**TIME:** 9:00 a.m.  
**PLACE:** This meeting will be conducted electronically due to the COVID-19 pandemic. The public may join our Zoom meeting at: <https://zoom.us/j/9843166544>, or call in at: +1 312 626 6799 US (Chicago), Meeting ID: 984 316 6544#

The Airport Board Room, 2nd Floor, Airport Terminal, will be open to the public. Attendance in the room will be limited to ten individuals at any one time.

**Agenda**

Call to Order and Roll Call

- 1. Consider Minutes for February 9, 2021, Regular Board Meeting**
- 2. Consider Professional Services Agreement for Runway Protection Zone Land and Avigation Easement Acquisition with ProSource Technologies, LLC (Director of Engineering)**
- 3. Consider Private Construction Agreement between Reilly Construction Company, Inc. and the Des Moines Airport Authority Regarding Work within Right of Way for Cowles Drive Phase 1 (Director of Engineering)**
- 4. Consider Task Order No. 78, with Foth Infrastructure and Environment, LLC, for the design of Rehabilitation of SW 28<sup>th</sup> Street (Director of Engineering)**
- 5. Consider Collective Bargaining Agreement between Des Moines Airport Authority and Municipal Employees Association (Executive Director)**
- 6. Financial Report (Director of Finance)**
- 7. Briefing (Executive Director)**
- 8. Next Meeting**
  - a. April 13, 2021, Regular Board Meeting**
- 9. Adjourn**

## **Agenda Notes:**

Call to Order and Roll Call

- 1. Consider Minutes for February 9, 2021, Regular Board Meeting**
- 2. Consider Professional Services Agreement for Runway Protection Zone Land and Avigation Easement Acquisition with ProSource Technologies, LLC (Director of Engineering)**

Economic development continues to move closer to the Airport campus. There are several small parcels of property under the Runway Protection Zones (RPZ) of runway 13 and runway 23 that the Airport does not currently own or have control measures on. The Federal Aviation Administration (FAA) requires airports to protect their RPZs and prefers that airports own and/or implement official control measures on the property. Authority staff would like to be proactive in minimizing issues down the road caused by development near or on those parcels of land the Airport currently does not own or have controls on. This contract will provide services and appraisals to acquire property located within the runway protection zone (RPZ) of runway 13, and an avigation easement for property within the RPZ of runway 23.

Staff Recommendation: Approve a Professional Services Agreement for Runway Protection Zone Land and Avigation Easement Acquisition with ProSource Technologies, LLC for \$52,380.00.

- 3. Consider a Private Construction Agreement between Reilly Construction Company, Inc. and the Des Moines Airport Authority Regarding Work within the Right of Way for Cowles Drive Phase 1 Project (Director of Engineering)**

The City of Des Moines has requested that Reilly Construction Company, Inc. and the Authority enter into a private construction agreement for work within the City Right of Way (ROW) for Cowles Drive Phase 1 project. The City is a third party beneficiary of this agreement. This agreement requires a performance, payment and maintenance bond, in favor of the City, as part of the agreement. The scope of work within the ROW is estimated to be \$754,267.00.

Staff Recommendation: Approve a Private Construction Agreement between the Des Moines Airport Authority and Reilly Construction Company, Inc. regarding work within the Right of Way for Cowles Drive, Phase 1 project.

**4. Consider Task Order No. 78, with Foth Infrastructure and Environment, LLC, for the design of Rehabilitation of SW 28<sup>th</sup> Street (Director of Engineering)**

The scope of services to be performed by the Consultant through Task Order No. 78, includes detailed work, services, materials, equipment and supplies necessary to provide complete plans and specifications, along with construction administration and observation, for the following three project components:

- Improve the SW 28<sup>th</sup> Street roadway between Army Post Road and South Airport Frontage Road.
- Removal of curb island in the parking lot of Building 46 (Field Maintenance) and reconfigure parking spaces to allow for tractor/trailer maneuver.
- Convert a portion of the Blue Lot (Economy Parking Lot #2) into a temporary employee parking lot.

Rehabilitation of SW 28<sup>th</sup> Street was approved within FY 2021 budget.

Staff Recommendation: Approve Task Order No. 78 with Foth Infrastructure and Environment, LLC in the amount of \$81,300.00, for the design of Rehabilitation of SW 28<sup>th</sup> Street and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

**5. Consider Collective Bargaining Agreement between Des Moines Airport Authority and Municipal Employees Association (Executive Director)**

Airport Authority Staff and the Municipal Employee Association (MEA) have come to a tentative collective bargaining agreement. MEA represents 10 of our employees to include the Electronic Technicians, Operations Center Attendants, and Accountants. The current agreement terminates on June 30, 2021. The term of the new agreement is July 1, 2021, to June 30, 2022, or one year. Compensation of the MEA employees remains in accordance with the Des Moines Airport Authority Pay Plan. All compensation adjustments will be effective January 1, 2022.

Staff Recommendation: Approve a Collective Bargaining Agreement between Des Moines Airport Authority and Municipal Employee Association pending MEA ratification.

**6. Financial Report (Director of Finance)**

**7. Briefing (Executive Director)**

**8. Next Meeting**

- a. April 13, 2021, Regular Board Meeting**

**9. Adjourn**